

# PROCESS FOR REGISTERING AN FC BARCELONA SUPPORTERS CLUB

In accordance with the Supporters Clubs Regulations (Annex 1), and bearing in mind that meeting the requirements in Article 3 is necessary, the steps described below must be followed in order to register an FC Barcelona supporters club:

## APPLICATION AND NAMING

1) Since the opportunity to create an FC Barcelona supporters club depends on, among other conditions, whether there is already a supporters club in the city/town as well as the number of inhabitants thereof, before establishing a supporters club, the party(ies) concerned must complete and submit to the Federation Supporters Clubs an "Application" (Annex 2) in which the following information must appear:

- Proposed name of the Supporters Club.
- Proposed name of the Supporters Club
- Supporters Club address
- Town/city
- Number of inhabitants of the city/town
- Name, telephone and e-mail address of a contact person
- The president's member number or commitment card (\*)

\*Supporters Clubs with registered addresses in Catalonia must prove that at least five members (including the president) are members or commitment card holders.

2) Within a maximum period of 15 days, the Federation shall verify that the "Application" meets the requirements of the regulations and will inform the party concerned whether the new supporters club may be established.

## PRIOR ACKNOWLEDGEMENT

3) Once FC Barcelona and the Federation have acknowledged the continuation of the establishment process in writing, the supporters club shall have 90 days to request "Prior Acknowledgement" of its Federation, and thus must complete the form that this department will provide and attach to it a copy of the following documents:

- Founding Charter (Article 4 of the Regulations).
- Articles of Association model proposal (Article 5 of the Regulations).
- Certificate signed by the president and secretary that shall state:
  - The number of pre-registered supporters club members, where applicable, and the member details or commitment card information. That two thirds of the board of directors regularly reside in the city/town..
  - That, as soon as it is official, the supporters club will provide the World Confederation of Supporters Clubs and the Club with its members' information, including name, surnames, national ID no., date of birth and sex.
- Distinctive symbol proposal (coat of arms, etc.).

4) Within a maximum period of 30 calendar days, the Federation shall review and analyse the documents in order to prepare a validation report, which it will send to the World Confederation of Supporters Clubs.

5) In the event the Federation rules favourably, the World Confederation of Supporters Clubs has a maximum period of 30 calendar days to issue the decision.

6) In the event the decision is favourable, the World Confederation of Supporters Clubs shall send the Federation:

- a. A certificate expressly authorising the use of the name requested and/or other distinctive Club symbols.
- b. Model d'estatuts validats.

7) Authenticated Articles of Association model.

The Federation will send the documentation to the future Supporters Club.

## AUTHENTICATION

8) Once the supporters club name and/or distinctive Club symbols are authorised, the future Supporters Club shall have a period of 90 days to file the documents (articles of association model and foundational charter) with the respective register and, subsequently, submit to its Federation a document that confirms that the process has been initiated. Once this period has lapsed, the name will be considered released, and a new application will need to be submitted to restart the process.



9) In this last step for authorisation of the Supporters Club, it must be registered as a non-profit organisation in:

- Registration and Support Services for Legal Institutions, under the authority of the Directorate General of Law and Legal Institutions in the Department of Justice, Government of Catalonia (if its address is in Catalonia).
- The National Registry of Associations for the Government authority in the region in which it is domiciled; or, alternatively, the registry of associations for the corresponding autonomous community (if its address is elsewhere in Spain).
- For supporters clubs abroad, the National Registry of Associations of the Spanish consulate or embassy in the country in question, when all or any of the members are Spanish nationals. If none of the members of the supporters club hold Spanish nationality, the registration application shall be processed by the competent body in the country in question.

10) The future supporters club must request the tax payer identification number of the respective body (this is the Tax ID Code number in the case of Spain).

11) It must also request the bank details for direct deposit of the payments that must be paid in the future.

12) Once the documents are processed with the respective body, the future supporters club shall send a sealed copy of the articles of association, or a document that proves the official status of the association in the case of foreign supporters clubs, to its Federation. Later, it will be reviewed by the World Confederation of Supporters Clubs in order to be validated and approved by the FC Barcelona Board of Directors.

## **FORMALISATION**

13) Once the official status of the supporters club has been approved by the World Confederation of Supporters Clubs, the Club, shall by way of the Board of Directors submit written acknowledgement by means of a welcome letter and will register it in the Club's Register of Official Supporters Clubs.

The Club shall not process any article of incorporation without having met the requirements established at the start of the process, which are as follows:

- Application and naming.
- Prior acknowledgement.



# WORLD CONFEDERATION OF SUPPORTERS CLUBS REGULATIONS

## (Articles 3,4,5,6)

### Article 3. Requirements for forming a supporters club

3.1. The supporters clubs shall be established in accordance with Law 4/2008, of April 24, of Book Three of the Civil Code of Catalonia relating to legal persons, or, alternatively, in accordance with the legislation for each autonomous community; Organic Law 1/2002, of 22 March, regulating the Right of Association, or the, in the case of foreign associations, the regulations of the country in which said club was registered or created.

#### 3.2. Special requirements

a. The supporters club must have at minimum number of penyista members based on the number of inhabitants registered in the municipality or local community in which its establishment is desired:

Inhabitants	Minimum Members	
	Catalonia	Rest of Spain and the World
2,000 and under	40	25
2.001 to 5.000	60	45
5.001 to 25.000	75	60
Over 25,000	85	70

In municipalities with fewer than 25,000 inhabitants, only one supporters club shall be permitted, and in those with more than 25,000 inhabitants, there must be a minimum distance of 1,000 metres between headquarters. Outside of Spain (World zone), only one supporters club per municipality, city or metropolitan area will be permitted, with the exception of those that have a Barça School, which may form a supporters club. The respective federation must make notification thereof and may propose justified exceptions.

b. The President of the supporters club must be a member or holder of the FC Barcelona commitment card and maintain this status throughout their tenure.

c. The Board of Directors shall be made up of at least the following persons: a president, a secretary and a treasure. Two thirds of the members of the Board of Directors must be registered or reside in the same municipality in which the supporters club has its registered address.

d. Upon formation and throughout its existence, if the supporters club is registered in Catalonia, it must have a minimum of five members that hold a commitment card, and, when it is registered elsewhere in Spain and around the world, it must have a minimum of one.

e. The address of supporters club that appears in the articles of association may under no circumstances be a private home and must be a locale or apartment intended for non-housing use; preferably, it should be intended for cultural or recreational use. Exceptionally, locales with restaurant operations will be permitted, provided that the metres allocated to the supporters club are specified and the owner of the business is not a member of the board of directors.

f. The supporters club name must contain the following references: FC Barcelona and the geographical area where it conducts its activities. The use of names that are identical or similar to those of existing supporters clubs shall not be possible. In the event that names of persons are used, the express consent of the person or their family members shall be necessary. Names that run counter to the values of the penyista movement shall not be authorised.



#### **Article 4. Incorporation**

4.1. The supporters club establishment resolution, which should be formalised in writing, must include at least the following:

- a. Place and date on which the foundational charter is issued.
- b. Name, registered address, nationality and number of FC Barcelona members, with the member or commitment card number
- g. Desire to form the supporters club
- c. Articles of association
- d. Appointment of the persons that will form the initial board of directors, with the member or commitment card number

All of the information must be supported with documents or be recorded in an affidavit.

4.2. The respective geographical federation shall be in charge of receiving the documentation and reporting the fulfilment of requirements and other matters that might affect the values and image of the movement or another supporters club.

4.3. In the event of a partial split of a supporters club and the formation of a new one, the split supporters club report and the Confederation report shall be mandatory.

4.4. The Confederation shall take a decision concerning the establishment of new supporters clubs and it will process their formalisation with the Club.

#### **Article 5. Articles of Association**

The supporters club's articles of association must include at least the following information:

- Name
- Registered address
- Start date of activities in the event it does not coincide with the granting of the foundational charter
- Purposes and activities proposed for its geographic area
- Requirements for acquiring penyista status
- Rights and duties of penyistas and the disciplinary system
- Rules concerning convening meetings and the establishment of regular and special general assemblies
- Rules concerning the organisation, powers and operation of the board of directors
- Deliberation and resolution approval system and meeting minutes approval procedure
- Financial system
- Disciplinary system
- Procedure for modifying the Articles of Association
- Disbandment

#### **Article 6. Registration in the Register of Official FC Barcelona Supporters Clubs and Penyistas**

Associations shall acquire official supporters club status once the FC Barcelona Board of Directors approves their registration in the register of the Club's official supporters clubs.



## SUPPORTERS CLUB NAME APPLICATION

I, Mr/Ms \_\_\_\_\_, with National ID. No. \_\_\_\_\_  
 in accordance with Article 15 of Chapter 3 of the FC Barcelona Articles of Association and the Regulations of the World Confederation of Supporters Clubs, bearing in mind that compliance with Article 3 thereof is mandatory, hereby request to begin the process of registering an FC Barcelona Supporters Club in the city/town indicated herein and with the following FC Barcelona member(s).

Name of the Supporters Club (Article 3.2f)	
Address of the headquarters (Article 3.2e)	
City/Town	
Province / Country	
Number of inhabitants of the city/town (Article 3.2a)	
Contact person	
Contact telephone number	
Contact e-mail address	

The Supporters Club President must be an FC Barcelona member or commitment card holder			
1	Name of President		
	National ID Document	Member or CC* Number	City/town
Supporters Clubs with registered address in Catalonia must have a minimum of 5 members that hold either member or commitment cards.			
2	Mr/Ms		
	National ID Document	Member or CC* Number	City/town
3	Mr/Ms		
	National ID Document	Member or CC* Number	City/town
4	Mr/Ms		
	National ID Document	Member or CC* Number	City/town
5	Mr/Ms		
	National ID Document	Member or CC* Number	City/town

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

\*CC: Commitment Card

